

# Home Occupation

## Application Procedures:

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A home occupation shall be permitted when said occupation conducted on residentially used premises is considered customary and traditional, incidental to the principal use of the premises as a residence and not construed as a business. Permitted home occupations shall not adversely affect the residential character of the district or interfere with the reasonable enjoyment of adjoining properties. Permitted home occupations shall be of a personal service nature limited to domestic crafts and professional service.

1. Prior to submitting the application:

- Applicant will need to meet with the Area Plan Director to confirm the use is an allowed home occupation.

2. Application Form

- All items must be completed fully and either typewritten or printed in ink.
- The application must be signed by the applicant(s).

3. Submittal and Review:

- Once you submit your application, it will be reviewed by the Director/Planner. Please allow 7-10 business days for this to occur.

4. Permit Approval:

- After the review, the permit will be given to the administrative assistant, who will notify you by phone of the approval and fees.

5. Fee Schedule:

Home Occupation      \$100

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*Version dated December 3, 2010*

Boone County Area Plan Commission  
116 West Washington St., Room 101  
Lebanon, IN 46052  
(765)482-3821 \* Fax (765)483-5241  
[www.boonecounty.in.gov](http://www.boonecounty.in.gov)

# Home Occupation

For Office Use Only:

Permit #:

ILP #:

Zoning Review & Date:

Fee:

## Property Information

Tax Parcel #

S-T-R

Subdivision

Lot #

Lot Size in acres

Township

## Business Information

Type of business:

Number if Employees:

Hours of Operation:

## Identification

Owner:

Address:

City, State, Zip:

Phone:

Email address:

The owner of this occupation and the undersigned agree to conform to all applicable laws of Boone County and the State of Indiana.

\_\_\_\_\_ Date: \_\_\_\_\_